

OSWEGO LAKE WATERSHED COUNCIL

MEETING MINUTES

Gubanc's Pub and Restaurant

Friday, July 8, 2016

The **vision** of the Oswego Lake Watershed Council is a healthy properly functioning watershed. This vision is of streams, wetlands, riparian forests, upland forests/trees, Oswego Lake, and other natural resources working together as a sustainable ecological system that supports good water quality, productive habitat for native plant and animal communities, and enhanced quality of life.

The **mission** of the Oswego Lake Watershed Council is to foster stewardship, education, participation, and financial support for the purpose of the conservation, restoration, enhancement, and maintenance of watershed functions that achieve and sustain a healthy watershed.

1. Welcome and Introductions: Directors present were Chair Stephanie Wagner, Tom Bland, Sarah Asby, Mark Rosenkranz, Mary Ratcliff, Rob Amsberry and Mike Buck. Guests are Maddee Rubenson and Adra Lobdell (OLWC and TCWC Project Manager).

2. Operations:

- **Resolved: Minutes for June 10, 2016 were unanimously approved and accepted.**
- **Financial Report:** Tom passed out our Balance Sheet, Income Statements from January 2016 to June 2016, and Income Statement for the Quarter. Tom went over expenses which included our insurance bill for the year, 990 and CT-12 fees. He has completed the paper work for insurance related to our HEF monies (\$30,000.00). Outstanding invoices related to our projects are still expected. Tom will file a report with the City. Directors recommended a PowerPoint to show natural resource protection work by the OLWC which could help inform decision-makers like the Budget Committee and City Council of our accountability and responsibility. This would be tantamount to a "Grant Report," a version of our "story" in honoring the environment and the partnerships that helped make it successful.

3. Reports:

- **Staff Report and City of Lake Oswego HEF Grant:** Adra held a work party at Boutwell on June 11th. Stephanie and Mike attended with a few volunteers who cleared invasives with a concentration on the Fairway side of the site. Adra mentioned that Ash Creek made it out to our Hallinan project site and removed holly and laurel; some trunks were treated with herbicide. The Final Report on this year's HEF grant has been concluded and the check should be received this month so expansion of our three sites can go forward. Disappointing news was received on Mountain Park's Metro Grant application. Adra said that a generic rejection letter was emailed two weeks ago, and she and Dwight will now try to pinpoint other funding sources. The requested "ask" amount was \$30,000. Henderson is scheduled to do work in the Fall. In regards to Brighton, Adra said the HOA's difficulty dealing with the permitting process had bogged down progress . Her mention of need for a landscaping plan prompted a director to inquire who did

Mountain Park's and to utilize that process to formulate some basic planning requirements. Rob said that the Army Corps had been consulted due to the jurisdictional wetland resources on site. Consultation with all entities and getting their "signing off" for the permitting process has reached an impasse and Rob will confer with Anne and Jessica in the Planning Department for help in resolution. Quizzical directors wondered if Henderson could also serve a helpful role as well as someone like Anita Huffman from DSL. OLWC has budgeted \$8,000 for this project. Another challenge is the City's lack of a Natural Resources coordinator to help process and shepherd this kind of environmental enhancements of needed functionality in our stormwater infrastructure. Capital projects like this require a specialized understanding and OLWC would be advised to have the City procure and retain planning personnel with this competency.

- **CCSWCD Small Grants:** Adra mailed postcards to stream property residents explaining this grant, and owner responses and inquiries are being received. Mike will send Adra Cindy Ellison's (Backyard Habitat) email regarding a request from a Blue Heron resident. Rob said that Springbrook Creek up to Rainbow was a FEMA area and no stream channel work could be done without involving them. OLWC directors talked about having a whole watershed plan submitted with projects listed for oversight and approval.
- **School and Community Outreach:** Stephanie said watershed tours were set for July 9th and August 6th. Adra put that notification in *HelloLO* and posted it at Starbucks.
- **Social and State of the Watershed Event:** Our OLWC Board Social with partners will be July 21st evening at Stephanie's home. The State of the Watershed event will occur on September 14th in the Hawthorn Room of the Mountain Park Recreation Center. Adra has asked Linda to update information and post the invitation on our website.

4. Old Business:

- **Record Retention Policy:** Tom had emailed directors with a policy draft he amended from a record retention template he had which manifested appropriate regard for documents. After receiving general support, directors talked about sundry issues like what reports needed retention, what files should be posted on our website, having a Dropbox file share, backup storage, Adra's photo points for tracking projects, use of Google Drive, and email retention policy. Mary thought that Flicker was better than Dropbox.

5. New Business: Mike gave updates on the Iron Mountain Master Planning process and commented on the passage of the Tree Code Committee's recommendations that received City Council approval unanimously with one minor amendment.

6. Public Comments and Announcements: This meeting culminates Maddee's time with us and she now readies herself for Yosemite! Directors are grateful for her year of presence and work. Tom announces October 22nd at Springbrook Park for a planting work party.

7. Meeting Adjourns 9:33am.

Next Meeting: Friday, August 12, 2016; 8:00 am